



# Girl Scout Adult Volunteer Position Description 7/10

## Juliette Coordinator

### SUMMARY

The Juliette Coordinator communicates regularly with Girl Scout Juliettes, keeping them informed of future events and activities available in the area, and helps place Juliette girls in troops.

### PARTNERS WITH

- Service Unit Director
- Council Program Manager-Juliette Coordinator

### SUPPORTED BY

- Service Unit Director
- Regional Membership Manager
- Council Registrar

### RESPONSIBILITIES

- Maintains a current list of Girl Scout Juliettes through e-council
- Informs Girl Scout Juliettes of future events and activities through a variety of methods (telephone, email, newsletter, etc.)
- Helps place Juliette program girls into troops
- Helps identify new leaders for Juliette program girls
- Serves as a local contact person and advocate for Juliette girls
- Attends service unit meetings to get up to date information for the purpose of sharing with Girl Scout Juliettes
- Works with the service team and Regional Membership Manager to identify ways to serve Girl Scout Juliettes

### CORE COMPETENCIES

- **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership experience and achieve outcomes via Discover, Connect and Take Action
- **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments
- **Fostering Diversity:** Understands differences and embraces differences
- **Oral Communication:** Expresses ideas clearly and concisely
- **Personal Integrity:** Demonstrates honesty, credibility and dependability

I understand and agree to the responsibilities and competencies of this position.  
Print name below signature.

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Signature

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Date