



Girl Scout Adult Volunteer Position Description 7/10

Adult Learning Coordinator

SUMMARY

The Adult Learning Coordinator provides new leaders with Getting Started Training to develop the knowledge and skills needed to fulfill their volunteer leader position with competence and satisfaction. The Adult Learning Coordinator will work with the service team and the Council Director of Volunteer Development to provide ongoing training opportunities for all leaders within the service unit.

PARTNERS WITH

- Director of Volunteer Development

SUPPORTED BY

- Director of Volunteer Development

RESPONSIBILITIES

- Contribute to the personal development and growth of Girl Scout volunteers by conducting Getting Started training for new troop leaders.
- Work closely with Director of Volunteer Development to provide ongoing training opportunities for the service unit.
- Set up adult learning sessions using the council trainer curriculum developed for the course.
- Work with the service team to assure that all new leaders are supported by the Leader Mentor system.
- Attend regularly scheduled Adult Learning updates and development opportunities.
- Understand and follow Girl Scout policy, standards, procedures and safety factors as outlined in *Safety-Wise*, *Leader's Digest* and the *GSEWI Volunteer Essentials*.
- Promote a positive attitude about Girl Scouts within the organization and in the community.

CORE COMPETENCIES

- **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership experience and achieve outcomes via Discover, Connect and Take Action
- **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments
- **Fostering Diversity:** Understands differences and embraces differences
- **Oral Communication:** Expresses ideas clearly and concisely
- **Personal Integrity:** Demonstrates honesty, credibility and dependability

I understand and agree to the responsibilities and competencies of this position.
Print name below signature.

Signature

Date