

# Service Unit Director

## Girl Scout Adult Volunteer Position

### SUMMARY

The service unit director works with local volunteers to:

- ensure the delivery of program to girls and support to volunteers in their geographic area
- ensures that all girls have the opportunity to experience Girl Scouts and receive the services they need to have a quality program.
- recruits and manages a service unit team to help carry out the functions of the service unit as indicated under duties and responsibilities.
- assists with and recruits adults to provide the Girl Scout Leadership Experience to girls in the area.

### PARTNERS WITH

Regional Membership Manager

### SUPPORTED BY

Regional Membership Manager

### RESPONSIBILITIES

- With the service unit team, plan and hold regularly scheduled (monthly) service unit meetings
- Build good relationships with volunteers and identify their strengths
- Assist staff in recruiting and maintaining an effective service team
- Attends quarterly Service Unit Director meetings
- Keeps troops informed of upcoming activities, programs, policies and procedures
- Work with Regional Membership Manager and Service Team on planning the Girl Scout year

### CORE COMPETENCIES

**Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership experience and achieve outcomes via Discover, Connect, and Take Action

**Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments

**Fostering Diversity:** Understands differences and embraces differences

**Oral Communication:** Expresses ideas clearly and concisely

**Personal Integrity:** Demonstrates honesty, credibility and dependability

I understand and agree to the responsibilities and competencies of this position.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Girl Scouts.**  
Eastern Iowa & Western Illinois

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